

# Cataraqi Trail Management Board

## Minutes

**From the meeting held at the CRCA Boardroom**

**Thur. March 22, 2018**

**CTMB Members present:** Ross Sutherland(Chair), Rich Ludlow(Secretary), Bob Cavanagh, Allen Brown, Pat McNamee, Linda Carr, Robert Charest, Doug Davison, Jeff Holtz, Jeremy Statham, Dawn Quinn, Doug Weese, Arie Hoogenboom, Kent Maise

**Members present:** Steve Knapton, Tom Beaubiah

**Regrets:** Graeme McDonald, Paul Rappell

Meeting was called to order at 7:00 PM by the Chair, Ross Sutherland.

2. Introduction of CTMB members and CRCA staff.

3. Approval of agenda.

**Motion to approve agenda (with changes) by Tom B., seconded by Doug D. -carried**

4. There was no declaration of conflict of interest.

**5. Approval of minutes** from the Feb. 22, 2018 meeting was moved by Pat M., seconded by Doug D.- carried.

### **6. Reports by Committees:**

#### **Executive**

No report.

#### **Finance**

Bob C. presented the SER for Feb. 2018. Discussion took place regarding money for signage previously set aside.

It was decided to defer the approval of these funds until projects are completed for the fiscal year, possibly April 2018.

Steve K. commented on the Canada 150 grant. Some extra money will be used for future benches and posts.

**Motion to approve the SER for Feb. 2018 by Doug D., seconded by Pat M. -carried.**

### **Communications**

No report.

### **Marketing, Membership & Promotion**

Ross S. mentioned the Lakes & Trails festival which will held on July 14, 2018.

**Motion- to open the gates for the day for this event by Bob C., seconded by Robert C.- carried.**

There will be a run in Smiths Falls on April 22, 2018.

**Motion- to open the gates for this event by Pat M., seconded by Dawn Q.- carried.**

There will also be a run in Smiths Falls on June 3, 2018.

**Motion- to open the gates for this event by Pat M., seconded by Arie H.- carried.**

Tom B. mentioned a workshop by Ontario by Bike in Brockville. May 10-11, 2018.

### **Maintenance & Development**

A discussion on the closing and opening of gates took place. It was suggested to do this before the Easter long weekend (by snowmobile clubs).

Tom B. and Steve K. commented on the OSIM report of repairing 4 bridges along the trail. The numbers provided were only an estimate and this has not yet gone out to tender. The bridges in this report and some others will be addressed in the CRCA budget.

### **7.Business Arising**

Tom B. commented on using forms for trail volunteers to sign. It was decided to defer this item until April, 2018.

Tom B. commented on the proposed Napanee extension. He has reached out to their council but has no report to date.

Further discussion took place regarding signage. It was suggested the signage working committee should bring forward a recommendation.

**Motion- the working committee on signage bring forward a proposal (on the basis of a 50-50 sharing with interested partners, up to a maximum of \$1,000) to the CTMB in order to move forward with erecting signs by Arie H., seconded by Pat M.- carried.**

#### **8. New Business**

None

8.Next meeting will be at the CRCA boardroom on April 26, 2018 at 7:00pm

9. Motion to adjourn by Doug D. at 8:23 pm.  
Minutes recorded by Rich Ludlow (Secretary)