



# Cataraqi Trail Management Board

## Minutes

**From the meeting held at the CRCA Boardroom**

**Thur. April 26, 2018**

**CTMB Members present:** Ross Sutherland(Chair), Rich Ludlow(Secretary), Bob Cavanagh, Allen Brown, Pat McNamee, Linda Carr, Robert Charest, Doug Davison, Jeff Holtz, Jeremy Statham, Dawn Quinn, Doug Weese, Graeme McDonald, Don Coulter

**Members present:** Steve Knapton, Tom Beaubiah

**Regrets:** Arie Hoogenboom, Kent Maise

Meeting was called to order at 7:00 PM by the Chair, Ross Sutherland.

2. Introduction of CTMB members and CRCA staff.

**3. Approval of agenda.**

Motion to approve agenda by Doug D., seconded by Bob C.

-carried

4. There was no declaration of conflict of interest.

**5. Approval of minutes** from the March 22, 2018 meeting was moved by Linda C. seconded by Doug D.- carried.

**6. Reports by Committees:**

**Executive**

Ross S. mentioned there is a consultant in place to review there CRCA Board structure, which should produce a report by the end of the year.

**Finance**

Bob C. presented the SER for March 2018.

Future Cataraqi Trail budgets items will be included in the CRCA budget

**Motion to approve the SER for March 2018 by Doug D., seconded by Paul R. -carried.**

### **Communications**

No report.

### **Marketing, Membership & Promotion**

Discussion took place regarding the annual Bike & Hike. Paul R. said he will inquire regarding possible volunteers from cycle clubs to help with the event. Dawn Q. said it would be a good idea to include this or another activity near Smiths Falls and she will approach a local business to determine any interest.

Tom B. mentioned the extension to Napanee, which may be 1-2 years away from serious discussions as well as the Asset Management Plan, which will review the entire trail and its needs over the long term.

Bob C. discussed merchandise items, now available.

Paul R. provided an update on the signage committee.

The fall fundraising dinner at the Opinicon Resort is set for Oct. 12, 2018.

### **Maintenance & Development**

Allen B. provided a summary on trail condition reports.

Graeme M. said he will install some trail cameras. He also mentioned that Dieter will no longer be performing trail maintenance in the Western section of the trail.

### **8. New Business**

None

8. Next meeting will be at the CRCA boardroom on May 24, 2018 at 7:00pm

9. Motion to adjourn by Paul R.. at 8:43 pm.  
Minutes recorded by Rich Ludlow (Secretary)