

# Cataraqi Trail Management Board

## Minutes

**From the meeting held at the CRCA Boardroom**

**Thur. Oct. 26, 2017**

**CTMB Members present:** Ross Sutherland(Chair), Rich Ludlow(Secretary), Bob Cavanagh, Allen Brown, Don Coulter, Pat McNamee, Linda Carr, Robert Charest, Arie Hoogenboom, Doug Davison, Paul Rappell, Jeremy Statham, Dawn Quinn

**Staff present:** Tom Beaubiah, Steve Knapton

**Regrets:** Graeme McDonald, Kent Mainse

Meeting was called to order at 7:00 PM by the Chair, Ross Sutherland.

2. Introduction of CTMB members and CRCA staff.

3. Approval of agenda. Motion to approve agenda by Bob C., seconded by Doug D.- carried.

4. There was no declaration of conflict of interest.

**5. Approval of minutes** from the Sept.21, 2017 meeting was moved by Bob C. seconded by Doug D. carried.

### **6. Reports by Committees:**

#### **Executive**

Did not meet.

#### **Finance**

Bob C. presented the SER for Sept. 2017.

**Motion to approve the financial report as presented by Arie H., seconded by Pat M.- carried.**

## **Communications**

Rich L. suggested using some of the drone photographs from the recent video for marketing purposes, such as postcards.

It was acknowledged that partial funding for the video be changed to United Counties of Leeds & Grenville rather than Township of Rideau Lakes.

Google Street View filming was brought up again- Allen B. will follow up on this.

## **Marketing, Membership & Promotion**

No report.

## **Maintenance & Development**

Allen B. sent out a detailed list to all section heads asking for an inventory of trail status and needs.

The issue of the type of needed signage was discussed. Tom B. will distribute the policy on this in the near future.

A discussion took place on invasive pieces; it was generally agreed that the best the committee can do is control the ditches along the trail by cutting twice during the summer months.

## **7. New Business**

**Signage (at K&P trail).** There was a proposal submitted from South Frontenac Rides to discuss placing some kind of signage near this intersection. Paul R. volunteered to be part of a committee, working in conjunction with South Frontenac Rides and Krista Fazackerley from CRCA on this.

**Motion: That a sub committee, including a member from the CTMB, discuss and liaise with intended partners on signage policy by Paul R., seconded by Pat M. - Carried.**

Tom B. mentioned the CRCA budget and the fact that the Cataraqui Trail is now included both in current and 10 year forecasts.

8. Next meeting will be at the CRCA boardroom on February 22, 2018 at 7:00pm

9. Motion to adjourn by Doug D. at 8:40 pm.  
Minutes recorded by Rich Ludlow (Secretary)