



Cataraqi Trail Management Board

Minutes

From the meeting held at the CRCA Boardroom

Thur. May 25, 2017

CTMB Members present: Ross Sutherland(Chair), Rich Ludlow(Secretary), Bob Cavanagh, Don Coulter, Pat McNamee, Linda Carr, Robert Charest, Arie Hoogenboom, Kent Manise, Allen Brown, Jeremy Statham, Doug Weese., Graeme McDonald, Paul Rappell, Doug Davison

Staff present: Tom Beaubiah

Regrets: none

1. Meeting was called to order at 7:00 PM by the Chair, Ross Sutherland.
2. Introduction of CTMB members and CRCA staff.
3. Approval of agenda (with additions). Motion to approve agenda by Don Coulter, seconded by Allen Brown- carried.
4. There was no declaration of conflict of interest.
5. **Approval of minutes** from the April 27, 2017 meeting (with amendment) was moved by Allen Brown, seconded by Doug Davison. Motion carried.

6. Reports by Committees:

Executive committee - has not met.

Finance

Financial statement was not available for this meeting and will be forwarded at a later date. No further updates on the funding status from last meeting

Communications

Graeme McDonald mentioned there will be a newsletter coming in June.

Marketing, Membership & Promotion

Everything is in place for the Bike & Hike- Aug.19, 2017. (Hall booked)

Linda Carr will be setting up a meeting to further discuss the signage at Chaffey's Locks.

Ross Sutherland suggested we should look at producing a banner/flag for future events.

Graeme McDonald volunteered to look into this.

Linda Carr handed out menus for the Opinion Resort fundraising dinner to be held Oct. 13, 2017. CRCA will produce the hard tickets.

Motion: That \$50 (if needed) be set aside for producing tickets by Graeme McDonald seconded by Bob Cavcanagh.- Carried.

Arie Hoogenboom asked that every board member obtain two items for the silent auction to be held during the Opinion Resort dinner (gift certificates for outdoor activities, related businesses).

A flyer will be created for the June 10 booth the K&P opening (Kingston).

Maintenance & Development

Tom Beaubiah mentioned that a note should be sent to the Township of South Frontenac for the quick repair of the culvert washout. He also discussed the new locks for gates and where these should best be distributed.

Allen Brown asked about section heads- it was agreed that Robert Charest will be the new section head for the Harrowsmith-Perth Road area.

7. New Business

There is no update on a memorial fund for Doug Good- deferred until the next meeting. Tom Beaubiah mentioned he will look into a bench to acknowledge the work of Steve Knetchel.

Tom B also mentioned signage about a section closing posted on the website- Bob Cavanagh will look into this.

8. Next meeting will be at the CRCA boardroom on June 22, 2017 at 7:00pm

9. Motion to adjourn by Arie Hoogenboom at 8:55 pm.
Minutes recorded by Rich Ludlow (Secretary)