



# Cataraqui Trail Management Board

## Minutes

**From the meeting held at the CRCA Boardroom**

**Thur. March 23, 2017**

**CTMB Members present:** Ross Sutherland(Vice Chair), Rich Ludlow(Secretary), Doug Davison, Don Coulter, Pat McNamee, Linda Carr, Robert Charest, Doug Weese, Arie Hoogenboom, Paul Rappell, Graeme McDonald

**CRCA Staff present:** Tom Beaubiah

**Regrets:** Dawn Quinn, Kent Mainse, Jeremy Statham, Bob Cavanagh

1. Meeting was called to order at 7:00 PM by the Vice Chair, Ross Sutherland.
2. Introduction of CTMB members and CRCA staff.
3. Approval of agenda (with additions). Motion to approve agenda by Ross Sutherland, seconded by Doug Davison- carried.
4. There was no declaration of conflict of interest.
5. **Approval of minutes** from the Feb.23, 2017 meeting (following amendment) was moved by Doug Davison, seconded by Graeme McDonald. Motion carried.
6. **Election of Chair.** The Vice Chair relinquished his position to Tom Beaubiah as the CRCA representative to preside over the election of Chair for 2017, following the passing of Chair, Doug Good. Pat McNamee, seconded by Doug Davison, nominated Ross Sutherland, who accepted.  
This was followed by the nomination for Vice Chair for 2017, to replace Ross Sutherland. Don Coulter, seconded by Doug Davison, nominated Graeme McDonald, who accepted.
7. **Appointment of Committee Chairs.** Discussion took place regarding how to choose a Chair for each committee from the list of names provided in the Feb.23,2017 minutes.

**Maintenance & Development** -Don Coulter suggested an election via email for the committee would suffice as some members were not present.

**Marketing, Membership & Promotion** -Graeme McDonald volunteered to chair the committee.

**Communications**- Rich Ludlow tentatively agreed to chair the Communications committee and will follow up with other members.

## **8. Reports by Committees.**

**Executive committee** - has not met.

**Finance** -Bob Cavanagh was not present and had not received the monthly financial statement. This will be presented at the April meeting.

This led to discussion on money and grants. Arie Hoogenboom reported that a grant from the Township of Rideau Lakes was approved in the amount of \$17,500 for the years 2017-2018 (see letter attached). This will be used for trail improvement in the section near Chaffey's Locks.

Tom Beaubiah reported on the Canada 150 grant (1/3 comes from the federal gov't., 1/3 from a township and 1/3 from the rural economic development program, which is based on a project estimate). The CRCA has received approval for \$50K to cover 1/3 of the cost. A tender will be going out shortly for cost estimates towards trail improvement. Tom provided an update on overall funding and will follow up with more detail in the April meeting.

There is no update on funding regarding the Harrowsmith project. Ross Sutherland said there is \$5K available towards a gazebo for this project.

**Communications** - Graeme McDonald mentioned that the web site had been updated, with a dedication to Doug Good and a revised list of Board member names (a list will be distributed to members). He is looking for any new photos and content for the newsletter.

**Marketing, Membership & Promotion**- discussion regarding the Bike & Hike event to be held Sat. Aug. 19, 2017. Linda Carr mentioned it will be a busy day at Chaffey's Lock, with the open doors event taking place. She will follow up with people from

Chaffey's Lock and Skate the Lake regarding the BBQ for that day. She also mentioned that she will be meeting with the Opinicon Resort regarding a possible fundraising dinner.

**Maintenance & Development** - Graeme McDonald discussed trail cameras. He and Allen Brown will be placing cameras in strategic locations along the trail.

Doug Davison commented on gates and said two more need to be installed in the eastern end.

Linda Carr and Ross Sutherland will be following up with Anne Marie Forcier regarding the trail signage in Chaffey's Locks.

There was discussion regarding master locks for the gates. Tom Beaubiah mentioned he can obtain a set of 9 locks for \$200, which would be cheaper than ones currently in use. It was agreed to go ahead with these.

## **9. New Business**

- **illegal crossing on the trail.** Pat McNamee and Graeme McDonald reported on incidents of nearby land owners using/crossing the trail. Tom Beaubiah said there have been several cases of this along the trail and some enforcement from the CRCA may be necessary, although a challenge. Pat McNamee agreed to review this land issue in the master plan. Ross Sutherland suggested putting up signs as notice may be a first step.

- **rickshaw rides** may be coming to the Catarqui Trail (or not). The idea was proposed to the CRCA to offer these near Sydenham and board members' feelings were mixed. Paul Rappell said there may be a liability issue if there is a charge for this service. Tom Beaubiah will follow up and get more information before any decision is made.

-**memorial for Doug Good.** Several suggestions were made as to how to best recognize the past work and contributions made by former Chair, Doug Good. It was agreed that it would be worthwhile to consult with the family to get their thoughts.

A committee that was struck to determine the best course of action for a memorial dedication. That committee includes Linda Carr, Tom Beaubiah and Steve Knechtel. They will confer with The Township of Rideau Lakes and Chris Good and come back to the CTMB this Spring with one or two options on how best to proceed.

10. Next meeting will be at the CRCA boardroom on April 27, 2017 at 7:00pm  
11. Motion to adjourn by Doug Davison at 8:35pm.  
Minutes recorded by Rich Ludlow (Secretary)



March 8, 2017

via email

Caranagi Trail Management Board  
Attn: Tom Deaubian  
P.O. Box 100  
1641 Perth Road  
Glenburnie ON K0H 1S0

Re: Canada 150 Infrastructure Funding Grant

Dear Tom,

Please find attached a copy of Recommendation #24-2017 passed by the Municipal Services Committee on February 27<sup>th</sup>, 2017 and ratified by Council on March 8, 2017 regarding the above-noted grant.

The Recommendation affirms Council's commitment of financial support to the CTMB for \$3,750 in 2017 and 2018 for the planned trail improvements in the Glatfley's Look area under the Canada 150 Infrastructure Grant that the Board was successful in receiving.

It would also be appreciated if the Township could receive recognition for this contribution through any media on this project.

Sincerely,

Mary Ellen Truslove  
Clerk  
[mtruslove@townofrideaulakes.on.ca](mailto:mtruslove@townofrideaulakes.on.ca)  
extension 239

end. (1)

cc: Councilor Doug Good, Chair of CTMB  
Councilor Linda Cser  
Councilor Claire Sunnewick



The following Recommendation, passed at the Municipal Services (General Government/ Finance/FF&E/Human Resources) Committee Meeting held Monday, February 27, 2017, was ratified at the Regular Meeting of the Council of The Corporation of the Township of Rideau Lakes held Monday, March 6, 2017.

**RECOMMENDATION #24-2017**

Moved By: Councillor Banks  
Seconded By: Deputy Mayor Garmewick

To pass a Resolution that:

The Municipal Services Committee Recommends to Council that \$8,750 be granted to the Central Trail Management Board in 2017 for trail improvements in the Castley's Look area with another \$8,750 being paid in 2018.

Clerical:  
Signed: Ronald E. Holman, Mayor

Certified to be a true copy  
of the original

Date: March 6, 2017

Signed: 

the Clerk, The Corporation of the  
Township of Rideau Lakes