



Cataraqi Trail Management Board

Minutes

From the meeting held at the CRCA Boardroom

Thur. April 27, 2017

CTMB Members present: Ross Sutherland(Chair), Rich Ludlow(Secretary), Bob Cavanagh, Don Coulter, Pat McNamee, Linda Carr, Robert Charest, Arie Hoogenboom, Kent Manise, Allen Brown, Jeremy Statham

CRCA Staff present: Tom Beaubiah

Regrets:Paul Rappell, Doug Davison, Graeme McDonald, Doug Weese

1. Meeting was called to order at 7:00 PM by the Chair, Ross Sutherland.

2. Introduction of CTMB members and CRCA staff.

3. Approval of agenda (with additions). Motion to approve agenda by Arie Hoogenboom, seconded by Pat McNamee- carried.

4. There was no declaration of conflict of interest.

5. Approval of minutes from the March 23, 2017 meeting (with amendment) was moved by Pat McNamee, seconded by Jeremy Statham. Motion carried.

6. Reports by Committees:

Executive committee - has not met.

Finance

Bob Cavanagh went through the March 2017 financial statements and indicated that we have \$28K in the reserve fund.

Tom Beaubiah gave an overview of funding and an update the the grants process and status. (see attached). We need to come up with \$20K by October to match funds for one of the grants and Ross suggested it would be better to raise this money rather than

use funds from the reserve fund and we should work with the townships to come up with these funds.

Motion: Moved by Bob Cavanagh, seconded by Allen Brown that we spend up to \$5,000 from the reserve fund to go towards funding of the grants (Canada 150).

Carried.

We will be applying for an OFSC grant for repairs to the iron bridge in Chaffey's Locks and need \$2,500 for this grant.

Motion: Moved by Arie Hoogenboom, seconded by Pat McNamee, that we spend \$2,500 towards the funding for this grant by the OFSC (Ontario Federation of Snowmobile Clubs)- **Carried**

Communications

Tom Beaubiah presented an overview of the GIS system used by the CRCA. They are currently analyzing this which will be used to help to prioritize projects, maintenance and signage along the trail as well as being beneficial to the M& D committee.

Rich Ludlow mentioned that there were 1,300 views on the facebook page and that this could be a way to help get donations. He also presented a colour brochure created by the CRCA which could be a template for a new version of the Cat Trail brochure (at a cheaper cost). Robert Charest requested that an equivalent version be made available in French. These could be made available as pdf files on the Cat Trail website.

Motion: Moved by Pat McNamee, seconded by Bob Cavanagh that up to \$300 be spent towards the creation of a new brochure. **Carried.**

Marketing, Membership & Promotion

Allen Brown discussed his proposal on a school competition to get younger people out on the trail, something that could work for June. The committee should review this but time may be a factor for this year.

Tom Beaubiah reviewed some of the events planned for the coming season (to be sent to members at a later date).

The Bike & Hike will be on Sat. Aug. 19, headed up by Graeme M. and Allen B. A possible wagon ride was discussed and they will decide if we should pursue this.

Linda Carr met with the Opinicon Resort regarding the fundraising dinner and presented a menu for the evening. The date will be Fri. Oct.13, beginning at 5:30. There will be a silent auction, headed up by Arie Hoogenboom. Tom Beaubiah will send out a list of possible donors, which will be divided up amongst members so as to have duplicate requests.

Maintenance & Development

The Township of South Frontenac completed a repair to the Perth Road parking lot (adding gravel and grading to remove potholes).

Tom Beaubiah purchased the 9 locks for the gates and will distribute these to the western section.

Signage at Chaffey's Locks is deferred to a late date once we have had time to discuss further with Anne Marie Forcier.

7. New Business

- Robert Charest attended the Ontario by Bike conference on April 6, 2017 and presented a summary, including the possibility of advertising in Cycling in Ontario magazine to help promote the trail.
- Don Coulter mentioned the opening of the K&P trail section in Kingston will be on June 10, 2017 and that we should host a free booth. It was agreed we should go ahead with this.
- Tom Beaubiah mentioned there will be a Canada Trails conference Nov. 13-16 in Ottawa that we could attend.

8. Next meeting will be at the CRCA boardroom on May 25, 2017 at 7:00pm

9. Motion to adjourn by Arie Hoogenboom at 9:00 pm.

Minutes recorded by Rich Ludlow (Secretary)