



CATARAQUI TRAIL MANAGEMENT BOARD

MINUTES

From the meeting held at the CRCA Boardroom, 7:00 pm on Thur, Sept 22nd, 2016.

Members present: Doug Good (Chair), Graeme McDonald (Secretary), Doug Davison, Linda Carr, Pat McNamee, Tina-Marie Gourley, Ross Sutherland, Jeff Holtz, Rich Ludlow, Allen Brown, Don Coulter, Kent Mainse, Paul Rappell, Robert Charest

CRCA Staff present: Tom Beaubiah

Regrets: Jim Hase (Vice Chair), Bob Cavanagh (Treasurer), Dawn Quinn, Jeremy Statham, Doug Weese, Claire Gunnewiek,

- 1. Meeting was called to order at 7:00 PM by the Chair, Doug Good.**
- 2. Introduction of CTMB members, CRCA staff .**
- 3. Approval of agenda.**
Motion to approve agenda by Pat McNamee, seconded by Paul Rappell – Motion carried.
- 4. There was no declaration of conflict of interest.**
- 5. Approval of minutes from the June meeting was moved by Paul Rappell and seconded by Linda – Motion carried.**

Approval of minutes from the August meeting with a correction to the attendance (Paul Rappell was absent) was moved by Doug Davison and seconded by Allen Brown – Motion carried.

6. Report of Committees

-Executive Committee had not met.

-Finance Committee.

SER for months of July and August were reviewed by the Chair in the absence of the Treasurer. **Motion to accept the Financial Reports by Allen Brown and seconded by Don Coulter – Motion carried.**

-Communications

-MMP Committee

Graeme McDonald stated he would get a Fall Newsletter together prior to the next meeting and focus on the completed work at the eastern end of the trail, the current resurfacing project west of H'Smith and the plans for the pavillion at H'Smith. Graeme also made another request for new photos of folks enjoying the trail in various ways and reminded everyone that we need permission to use people in the shots. **(*NB Graeme is still waiting to be sent permission form/waiver from CRCA)**

***Doug Good asked that the October meeting be largely reserved for a full CTMB discussion on fund raising ideas and for everyone to come with ideas to contribute to the conversation.**

Doug Good stated that with 44 kms of Cat Trail in L&G County, the County has not provided any financial support to the trail and he would be approaching them with a request for some or all of the matching funds for the 50K Canada 150 grant. Doug also stated that we need to update the Master Plan with a standard for trail surface conditions to bring us in line with other trails in the region.

Regarding the trail condition in general, Don Coulter stated his disappointment with conditions and said he “was really unhappy with the trail conditions” he found on his ride from Sydenham to Yarker for the Bike or Hike event in August.

Graeme McDonald outlined his proposal for targeted FB advertising this fall in conjunction with the Fall Newsletter request for donations and made a request for \$100 in funds for this purpose. **A motion to approve this request was made by Doug Davison and seconded by Ross Sutherland – Motion carried.** Allen Brown suggested further conversation and investigation regarding how the targeting would be done and Graeme said he would consult the communication (web) committee on that before proceeding.

It was then moved by Doug Good and seconded by Graeme McDonald that the meeting move to an in-camera session to discuss a legal matter- Motion carried. The discussion being completed, it was then moved by Graeme McDonald and seconded by Doug Good that the meeting come out from the in-camera session – Motion carried.

*NB- The Secretary, Graeme McDonald, excused himself from the meeting at this point with another commitment he had to attend to and Rich Ludlow continued with minutes.....

-Trail Development and Maintenance Committee (CTDC).

Discussion by several members regarding the grading of sections of the trail and how this could best be done. Tom Beubiah mentioned that the CRCA may look into purchasing a grader which could be used for this work. He also mentioned that there is money set aside (\$50,000) for resurfacing and tenders will be going out next week.

Doug Good suggested that more discussion should be done regarding the mowing schedule of the trail for next year. He also said that we have committed \$1,000 towards the Chaffey’s Lock Heritage Association for signage in the area.

7. New Business

-OFSC grants. Tom Beubiah said that money will go towards bridge repairs at Otter Lake and belting for the Chaffey’s Lock iron bridge. There was discussion regarding belting and Doug Davison suggested we should contact Lafarge for materials. Tina-Marie Gourley also said she would inquire to some contacts regarding obtaining conveyor belt material.

-Revision of Master Plan. Discussion regarding the description of the quality of the trail surface and whether this should be revised in the master plan. It was agreed that a stone dust surface would be better than “the best we can achieve” and this should be revised in the description. Doug Good mentioned that the description is important in terms of budgeting and obtaining funding in the future.

Tom Beubiah said we need a plan for the entire trail and it would be best to include the present deficiencies and areas that need improvement. This will help both meeting future targets and

obtaining grants. He also mentioned that Google has again been contacted regarding creating a google street view of the trail.

Al Brown mentioned that he had contacted the Queen's University School of Urban Planning and School of Business to see if a possible student project could be done to help with identifying sections of the trail that need improvement. The School of Business may be able to offer this for pro bono and he will follow up. He also mentioned that he was contacted by a group hosting a music concert in Oct. at the Winking Rosebud Retreat on Big Rideau Lake (Quebec blues singer, Angel Forrest) and they proposed that revenues/donations could go towards fundraising for the trail (once they surpass the \$900 fee). It was agreed that this is a good idea and Al will follow up on this.

8. Next meeting will be at the CRCA boardroom on Oct. 27,2016

9. Motion to adjourn by Paul Rappell at 8:45 pm.

Minutes recorded by Graeme McDonald (Secretary) & Rich Ludlow