



# CATARAQUI TRAIL MANAGEMENT BOARD

## MINUTES

**From the meeting held at the CRCA Boardroom, 7:00 pm on Thur. Feb 23, 2017.**

**CTMB Members present:** Doug Good (Chair), Graeme McDonald (Secretary), Bob Cavanagh (Treasurer), Doug Davison, Linda Carr, Allen Brown, Paul Rappell, Don Coulter, Jeremy Statham, Pat McNamee, Tina-Marie Gourley, Jeff Holtz, Robert Charest, Doug Weese, Ross Sutherland.

**CRCA Staff present:** Tom Beaubiah & Geoff Rae

**Regrets:** Dawn Quinn, Kent Mainse, Claire Gunnewiek, Rich Ludlow.

- 1. Meeting was called to order at 7:00 PM** by the Chair, Doug Good.
- 2. Introduction of CTMB members, CRCA staff** in particular , the new GM of the CRCA, Geoff Rae, and a new member of the CTMB Arie Hoogenboom, councillor from The Township of Rideau Lakes.
- 3. Approval of agenda.**  
**Motion to approve agenda by Doug Davison, seconded by Ross Sutherland – Motion carried.**
- 4. There was no declaration of conflict of interest.**

### **5. CTMB Elections**

The Chair relinquished his position to Tom Beaubiah as the CRCA representative to preside over elections for the 2017 year.

The following positions were declared by acclamation:

**Chair: Doug Good** (nominated by Pat McNamee & Arie Hoogenboom)

**Vice Chair: Ross Sutherland** (nominated by Doug Good & Pat McNamee)

**Secretary: Rich Ludlow** (nominated by Graeme McDonald & Ross Sutherland)

**Treasurer: Bob Cavanagh** (nominated by Doug Goog & Graeme McDonald)

**It was moved by Paul Rappell and seconded by Don Coulter to confirm the positions as declared – Motion carried.**

- 6. Approval of minutes from the November, 2016 meeting was moved by Doug Weese and seconded by Bob Cavanagh – Motion carried.**

### **7. Report of Committees**

**-Executive Committee** had not met.

#### **-Finance Committee.**

Bob Cavanagh remarked on the budget for 2017 and stated that while it was tight, it looked doable. He stated he will be building in some “in-kind” services from the townships to be reflected in the budget. Bob noted that we had done well with our deferred revenue which had increased to 27K. It was also mentioned that we still need 17.5K to complete the Harrowsmith to Boundary Rd project.

### -Communications

**Graeme M** stated that he would work on a Spring newsletter and was hopeful we would have lots of new photos and stories from trail users.

### -Trail Development and Maintenance Committee (CTDC).

**Doug G** reported on the work party that took place prior to the holidays on Nov 28<sup>th</sup> to put down new plywood decking and rubber belting on the bridges at Otter Lake and Chaffey's Lock.

Doug G also mentioned that he had spoken to Anne-Marie Forcier regarding their request for financial support for signage in and around Chaffey's Lock but would **have to follow up with her to confirm details.**

**Tom B** reported that the CRCA had passed a video surveillance policy and would be preparing signage for CRCA properties including the Cat Trail. Tom went on to outline where we are at with our grants and the progress with those projects. Regarding the 2 yr (Canada 150<sup>th</sup>) grant for 2017-18 **Harrowsmith to Boundry Rd Project**, he stated that **we will need to know by at least Sept of this year (2017) where the matching funds (17.5K) are coming from to receive the matching funds from the government.** Tom stated that while we have the plans for the proposed gazebo at the Harrowsmith trailhead, the funds were not available at this point to move forward with construction

Tom also reported on the grant we were successful with in the second round of the Canada 150 grants for the trail work to be done (level build up and resurfacing) on the **Rideau Lakes project** to get the trail up above the water table with a stable surface. This is a 50K project, however with the second round applications, **the funding is only 35% of the project, so we are eligible for 17.5K and need to come up with the remaining 32.5K.**

**Jeff H** reported that the L&A Ridge Runners are in a surplus position with their cash reserves and may be able to make a donation to the Cat Trail to be applied to the Harrowsmith/Boundary Rd Project.

**Ross S** asked that the **Harrowsmith gazebo** be left on the table as a project for the coming year and **be brought up on a future meeting agenda** after he has an opportunity to do some research.

**Pat M** raised concerns regarding trail users parking on the trail and right on the road at the trail junction at Golf Club Rd with snowmobilers riding through the trail and traffic needing to avoid parked cars. Pat raised the need for a parking area at this junction. **Al B** also mentioned that the trail head at Indian Lake Rd is very rough and if it was graded it could provide more/safer parking for trail users.

**Pat M** moved that the CTMB provide up to \$200 for new Master Locks to be used along the trail. This was seconded by Allen B – Motion carried.

**Gate closing will be April 1<sup>st</sup> with PSA advertising to be sent out by the CRCA.**

**-MMP**

Bike or Hike – Graeme McDonald suggested we should be moving the event back east to Chaffey's Lock which met with approval around the table. **Al Brown & Graeme McDonald stated they would work together to spearhead the event for this summer.**

Other events brought up were the K&P Grand Opening (Kingston Section) with date to be confirmed, Sydenham Lakes and Trails Festival on July 15<sup>th</sup> and an early Fall date TBC for a fundraiser at The Opiniocon.

**The Chair requested that all members of the CTMB come to the March meeting with more ideas for fundraising opportunities and public events to attend to profile the Cat Trail.**

**7. New Business**

**After some discussion, it was moved by Bob Cavanagh, seconded by Paul Rappell that the CTMB spend up to \$600 for the purchase of a cedar bench with a plaque recognizing the leadership and work of Steve Knechtel on the Catarauqui Trail – Motion carried.**

There was discussion on how to appropriately recognize the many years of service from Jim Hase who began working with the CTMB in 2001 and formally retired at the end of 2016. A wayfarer sign was brought up as something he'd appreciate and it was suggested to provide Jim with 2 tickets to the Opiniocon Dinner in the fall. More thought and discussion was to be given to this at the subsequent meeting/s.

**The Chair asked those that were interested in serving on particular committees put their name forward with committee members and Chairs to be confirmed at the next meeting/s.** This is a start to those committees with names in no particular order.....

**Maintenance & Development** – Pat McNamee, Jeremy Statham, Doug Good, Doug Weese, Doug Davison, Allen Brown, Graeme McDonald (section volunteer).

**Marketing, Membership & Promotion** – Paul Rappell, Linda Carr, Ross Sutherland, Tina-Marie Gourley, Arie Hoogenboom, Robert Charest, Graeme McDonald

**Communications** – Bob Cavanagh, Allen Brown, Rich Ludlow, Graeme McDonald

**8. Next meeting will be at the CRCA boardroom on March 23, 2017****9. Motion to adjourn by Allen Brown at 8:53 pm.**

**Minutes recorded by Graeme McDonald (Acting Secretary)**