



CATARAQUI TRAIL MANAGEMENT BOARD

MINUTES

From the meeting held at The CRCA Boardroom at 7:00 pm on Thursday Aug 13, 2015.

Members present: Jim Hase (Vice Chair), Graeme McDonald (Secretary), Bob Cavanagh (Treasurer), Doug Davison, Linda Carr, Jeremy Statham, Norm Ruttan, Pat McNamee, Jeremy Statham, Allen Brown, Kent Mainse, Robert Charest and Ross Sutherland.

Regrets: Don Coulter, Paul Rappell, John McDougall, Doug Good (Chair), Jeff Holtz, Tina-Marie Gourley, Dawn Quinn, Doug Weese, Claire Gunnewiek, Rich Ludlow

CRCA Staff present: Rob Gerritsen & Jason Hynes

1. Meeting was called to order at 7:05 PM by the Vice Chair, Jim Hase.

2. Introduction of CTMB members, CRCA staff

3. Approval of agenda.

4. There was no declaration of conflict of interest.

5. Approval of the Minutes from the June 25th meeting.

Linda Carr pointed out that the following statement under New Business (sec #8) attributed by the Secretary to Doug Good was both incorrect and had not been made “Doug G pointed out that Frontenac County has not contributed anything to the trail at this point”. That sentence was stricken from the minutes.

Motion to approve Minutes as amended was moved by Linda Carr and seconded by Doug Davidson - Motion carried.

6. Report of Committees

-Executive Committee had not met.

-Finance Committee.

The financial statement for the period ending June 30, 2015 was presented by Bob Cavanagh. An error was pointed out with the web hosting having been posted to the wrong account. There was an explanation of a few expenses relating to The Opinicon event, The Portland Legion for the June lunch and the building rental at Chaffey's Lock for The Bike or Hike fundraiser.

Motion to accept the Financial Report as corrected was moved by Bob Cavanagh and seconded by Allen Brown – Motion carried.

-Trail Development and Maintenance Committee (CTDC).

There had been no meeting of the CTDC since the previous CTMB meeting

Jason H gave an update on where we are with the Golf Course Rd to Smiths Falls project, particularly with regards to financing. The project total is 71K. There is a 25K NTC grant and we have a commitment from The Township of Rideau Lakes for 34K and 3K from Smiths Falls leaving a shortfall of 9K. Jason said he will work with the contractor (Campbell's Trucking) to reduce their fees by 2K and requested the remaining 7K from CTMB to include the 2K that the CTMB committed when discussion on tackling the

project first commenced. After significant discussion on resources available to the CTMB a **motion was made by Graeme McDonald “To proceed with the project and with the allocation of 7K in funds from the CTMB accounts to complete the financing.” The Motion was seconded by Ross Sutherland – Motion Approved.**

Jason H further reported that the CRCA will be approaching Frontenac County to discuss the **Canada 150 grant** and requesting matching funds. To come up with the 49.5K in matching funds, Jason suggested the CRCA would be seeking 47.5K from the county and 2K from the CTMB.

Jason H reported on an upcoming meeting on Sept 14th with **The Township of South Frontenac** for some work to be done between McFadden Rd & Norway Rd. The on paper commitment from the Township is 5K but the actual value of the work they will be doing is more than that amount.

Jason reported on the upcoming grant project from the **“Ontario Municipal Cycling Infrastructure Program”**. This is for a 75K project for trail improvements that include resurfacing between Golf Club Rd and Kelly’s Rd (approx. 2KM), trail signs and bike racks, trail head improvements & trail counters. 37.5K would come from the province with this grant and the 37.5 matching funds would come 50% from Smiths Falls, 25% from Rideau Lakes & 25% (\$9,375) from the CTMB. This project is slated for 2016-2017.

Doug D shared his concern that the CTB might be biting off more than we can chew with regards to our ability to finance these projects. Rob G responded that the CRCA is simply making application for these funds which we may, or may not be successful with and that there are no commitments from the CTMB or CRCA with these applications or an obligation if we find ourselves unable to come up with funds.

Invasive Species. Rob G reported that the review of the CRCA properties is now complete regarding Wild Parsnip and that they will be evaluating & implementing a plan that includes either or both mechanical and chemical treatments to ensure safe use of the trail for users. Appropriate info will be forthcoming to the CTDC and CTMB.

Pat McNamee asked about bridge inspections which Rob G said would be discussed at the next CTDC meeting. Pat reported that he and Jim H would be mowing along the sides of the trail between Sydenham to Hwy 15 on Aug 19-21. Allen B asked about whether we have the appropriate machinery for this kind of cutting and trail work and Rob also asked that that issue be discussed at the next CTDC meeting.

7. Membership Marketing & Promotion

Veterans Ride – Trail coordinators should ensure that the trail sections are passable and clear.

Bike or Hike – Jim H asked all members to please place trail posters around their respective communities. Jim reported that the hall is booked in Chaffey’s Lock and that Kudrinko’s is ready to go with the food. Allen B had contacted the Historical Society and the lockmaster is aware of the event for the day. Jim asked that descriptions and values of all silent auction items be sent to Dianne Doyle by Aug 25th if possible. Jim and Allen volunteered to do set up earlier in the day and Bob C and Graeme M volunteered to do the registration table.

8. New Business

A young dirt biker has been using the trail between Hogan Rd and Sydenham at approximately 5PM on most days. He has supposedly been spoken to by residents/trail users but is continuing to use the trail.

This rider has not been identified as yet. A press release has been put out reminding the general public that motorized vehicles are not permitted on the trail and asking if anyone knows the identity of this rider.

Rob G made the request on behalf of the CRCA to buy 100 more of the No ATV/Vehicles stickers to place on signs and at trail heads at a cost of \$187.16. **Approval for that funding was moved by Linda Carr & seconded by Bob Cavanagh – Motion carried.**

Conservation Act Review – The review by Conservation Ontario does not outline any changes for the role & responsibilities for conservation authorities.

Class Environmental Assessment – A handout was circulated which gave notice of the beginning of an environmental study to commence in Harrowsmith “to examine the opportunity to improve traffic operations at the intersection of Road 38 and Wilton Road, Colebrook Road and Ottawa Street and at the intersection of Harrowsmith Road and Road 38”. This would potentially include CRCA owned land including the trail. The CRCA will be involved in discussions to determine the next steps.

Motion to move to in-camera session by Linda Carr and seconded by Doug Davison – Motion carried.

Motion to move from the in-camera session by Allen Brown, seconded by Ross Sutherland – Motion carried.

Pat M reported that Don Epcon (sp?) will be giving up his role and suggested the idea of a bench being donated in his name. Rob G asked for this matter to be taken to the CTDC for review.

Motion to Adjourn by Allen Brown at 9:03 PM.

Graeme McDonald
CTMB Secretary.