



CATARAQUI TRAIL MANAGEMENT BOARD

MINUTES

From the meeting held at The CRCA Boardroom at 7:00 pm on Thursday Nov 26, 2015.

Members present: Doug Good (Chair), Jim Hase (Vice Chair), Graeme McDonald (Secretary), Doug Davison, Linda Carr, Jeremy Statham, Kent Mainse, Don Coulter, Paul Rappell, Ross Sutherland, Jeff Holtz, Rich Ludlow, Pat McNamee, Norm Ruttan, Allen Brown, Robert Charest.

CRCA Staff present: Steve Knechtel & Jason Hynes

Regrets: Dawn Quinn, Tina-Marie Gourley, Claire Gunnewiek, Doug Weese, Bob Cavanagh (Treasurer),

- 1. Meeting was called to order at 7:00 PM** by the Chair, Doug Good.
- 2. Introduction of CTMB members, CRCA staff .**
- 3. The Chair introduced Anne-Marie Forcier**, the Director of the Rideau Heritage Route Tourism Association from Chaffey's Lock. Anne-Marie gave a detailed presentation on the formation of the RHRTA, its role in the region and the for potential collaboration with groups and services in the region such as the Cataraqui Trail....particularly with wider promotion outside of our immediate area.
- 4. Approval of agenda.**
Motion to approve by Pat McNamee, seconded by Allen Brown – Motion carried.
- 5. There was no declaration of conflict of interest.**
- 6. Paul Rappell moved to accept the October Minutes as presented, seconded by Doug Davison – Motion carried.**
- 7. Report of Committees**
-Executive Committee had not met.

-2016 Budget

Steve Knechtel, General Manager of the CRCA presented the 2016 Budget to the board. Projected expenses were reviewed with real or recommended increases in every category of the regular operating budget to an approx. total increase of 5K for 2016. It was acknowledged that with our current balance and projected revenue, meeting our anticipated financial demands for 2016 would deplete deferred funds and increased revenue and partnerships will have to be sought out. **Motion to adopt the budget as presented by Don Coulter and seconded by Ross Sutherland – Motion carried.**

Further to the budget discussion, Steve K pointed out the possibility of partial funding for planned projects from Frontenac County....with up to 20K potentially still available for 2015 and up to 30K available for 2016. Steve suggested that applying for the 20K for the Harrowsmith Pavillion design, parking lot and culverts (Township could store the culverts). An application could then be made to Frontenac County for 30K in 2016 and put towards the matching funds required for the Canada 150th

grant. **Linda Carr moved that the applications be made to Frontenac County as proposed, seconded by Paul Rappell – Motion Carried.**

-Finance Committee

With the Treasurer absent, Steve Knechtel presented the SER for the month of October stating that minor purchases had been made that month on some signage and odds and ends. A few small donations had come in and the bill had been received for the work from Golf Club rd into Smiths Falls. **Motion to accept financial statement by Paul Rappell, seconded by Allen Brown – Motion carried.**

Continuing with financial matters, Steve stated that 1K had previously been approved to fill in the cow pass that was collapsing under the trail, however the final cost had come to \$1550. **Pat McNamee moved to pay the additional \$550, seconded by Doug Davison – Motion carried.**

-Trail Development and Maintenance Committee (CTDC).

Pat McNamee reported that Doug Good & Jason Hynes will take care of the new signs at the golf course. Jason and Rick have taken care of the work on stairs at Sydenham.

We're waiting on the completion of the new trail sign for Newburgh and Jeff Holtz will be installing once it's complete.

Allen Brown reported that the two beaver dams between Hwy 15 and Clear Lake rd have been taken care of.

Doug Davison reported that the new gate at Camden East (west of County Rd 4) has been installed and that the township will be moving large rocks in place on either side of the gate next week. Doug D also stated that his contact that built the new gate will build a further 6 gates if we can provide the material.

Doug Good reported on the opening of the new section of trail from the Golf Course into Smiths Falls.

Jason H reported on the completion of barricades and fence work at the bridge at Rutledge Rd and also fencing work done at Chaffey's Lock and stated that he was pleased with both projects.

Jim Hase reported that S. Front. had done some ditching work and built up a small area to remove a low spot and applied more stone dust.

Doug Davison suggested that two trail neighbours Duane Williams and Fern Galbraith in Camden East both be sent a note of thanks as they do many hours of work every year to keep the trail intersection in Camden East very tidy and inviting for trail users at no cost to the trail. **CTMB Secretary was asked to take care of those letters.** (follow up....Christmas cards with letters were delivered to both on behalf of the CTMB).

Jason H reported that Dieter Eberhardt has asked the CRCA to do the pick up and delivery of the two outhouses the L&A Ridgerunners have donated to the trail.

8. New Business

Jason H stated that he has been in touch with the snowmobile clubs regarding the timings for the gates for the winter snowmobile season.

Norm Ruttan announced that, with the completion of the trail network, the Trans Canada Trail will be moving its emphasis from “building trails” to “operating trails” over the coming year and looking to invite a representative from each trail in the Trans Canada Trail network to sit on a group. This group will share in a fund he has been aware of.

Linda said that June 17th, 2016 is a tentative date for the Opinicon fundraiser next year.

Kent Mainse suggested that the CRCA & the snowmobile clubs do an inspection of the bridges together going into the season.

9. Next Meeting Date

Feb 25, 2016

Motion to Adjourn at 8:55 made by Paul Rappell.

Minutes prepared by Graeme McDonald, CTMB Secretary.