



CATARAQUI TRAIL MANAGEMENT BOARD

MINUTES

From the meeting held at The CRCA Boardroom at 7:00 pm on Thursday March 31st, 2016.

Members present: Doug Good (Chair), Jim Hase (Vice Chair), Graeme McDonald (Secretary), Bob Cavanagh (Treasurer), Doug Davison, Linda Carr, Kent Mainse, Paul Rappell, Ross Sutherland, Dawn Quinn, Jeff Holtz, Doug Weese, Rich Ludlow, Pat McNamee, Allen Brown, Robert Charest.

CRCA Staff present: Steve Knechtel

Regrets: Tina-Marie Gourley, Don Coulter, Claire Gunnewiek, Jeremy Statham

- 1. Meeting was called to order at 7:00 PM by the Chair, Doug Good.**
- 2. Introduction of CTMB members, CRCA staff .**
- 3. Approval of agenda.**
Motion to approve by Linda Carr, seconded by Ross Sutherland – Motion carried.
- 4. There was no declaration of conflict of interest.**
- 5. Motion to approve minutes from the March 3rd meeting by Doug Weese, seconded by Linda Carr – Motion carried.**
- 6. Report of Committees**
-Executive Committee had not met.

-Finance Committee.

SERs for Jan & Feb 2016 were presented by the Treasurer. It was noted that an additional \$750 donation from the Township of Stone Mills was not yet reflected on the revenue side. **Motion to accept the Financial Report by Bob Cavanagh and seconded by Pat McNamee – Motion carried.**

-Communications Committee

Bob Cavanagh asked if we should be looking for paid ad space on the website if we are posting links to businesses along the trail....should links to businesses be sold? Graeme McDonald suggested that waiting a year to establish analytics on the web site traffic to then be able to show perspective advertisers what the value would be to their business. Graeme also said that besides the benefit to businesses there is real value to the trail in having the services listed on the website so that users can plan their trips and might be more inclined to use the trail because of this. It was generally agreed that a year seemed like a reasonable amount of time to build a database of complimentary businesses and services and to establish some traffic analytics to show to potential advertisers.

Bob then asked if we should be getting permission from businesses and services along the trail before we link them to the website. There was some conversation about what the approach should be to contact these businesses and it was agreed that an email would be more than sufficient to introduce the website, ask permission to link the business and this way have documented consent.

-MMP Committee

Linda Carr reported that The Opinicon is not available in June and that we're now looking at **Sept 30th for the fundraiser dinner.**

The Bike or Hike BBQ lunch is set for noon on Aug 20th at the Ridgerunners clubhouse in Yarker which is also the weekend the L&A Geocachers will be holding their event across the area. **Graeme was asked to connect with them on FB to see if they would be able to attend the BBQ.** Doug G stated that we need to establish a committee to take this event over and start lining up business contributors for the bbq and silent auction.

Doug G stated he attended the "Teeny Tiny Conference" which included a discussion on the importance of trails and he said we might be missing a lot of potential traffic from geocaching groups.

The Spring Fling have requested the gates be open for their event on April 17th (they will already be open by that date).

Rideau Paddlefest on Aug 6th have asked if we would like to have a booth at the event. Dawn Quinn said she would volunteer to run the display if she can get the display materials for that.

Doug G said that we have 3 new volunteers of varying ability willing to work on the trail.

Steve K said that the CRCA will reconnect with Google to plan for the streetview camera to run the trail at some point later this year.

Graeme will have a new draft of newsletter to Doug and Steve asap and requested photos from the board...particularly ones of families out using the trail (with permission to use photo).

-Trail Development and Maintenance Committee (CTDC).

Pat McNamee reported that the 2 outhouses are waiting to be installed while the logistics for installation and ongoing maintenance are being worked out. Pat also reviewed the locations currently slated to receive the new gates that Doug Davison is overseeing construction of....2 at Golf Club rd, 1 at Charland rd and Doug Good suggested the other location could be Marina rd. Allen stated that he would like one for his location. Steve K said the Town of Smiths Falls would dig the holes for the 3 gates at the Gold Club and Charland rd.

Steve K said that the CRCA would draft a letter of thanks to the Township of Stone Mills for the \$750 donation.

Pat McNamee moved to purchase 8 new locks to cover the new gates (and a couple extra) at a cost of approx. \$400, seconded by Bob C - Motion carried.

Allen B reported that he had patched up some holes on the Iron Bridge and Little Lake bridge with plywood and that both were chewed up pretty badly from snowmobile belts. Doug D stated that he felt most of the timbers on the railway bridges are still in good shape and that it is just the top inch or two that show wear. Doug D further suggested that a complete inspection of all bridges be conducted in the spring for further discussion on what action is necessary if any.

On the subject of the trail camera, Steve K said he thought that rotating the location was a good idea. Graeme said that the Camden East location had proved to be a good spot to have the camera since last summer and that several charges had been laid by the OPP for vehicles on the trail directly because of the trail camera. Graeme said that he would like to keep the camera in the area of County Rd 4 in Camden East if possible. **Pat M made a motion to buy two new cameras for other areas of the trail at a cost of up to \$400 (total, for the two), seconded by Jeff Holtz - Motion carried.**

Steve stated the importance of the messaging getting out to the general public and trail users with regards to the use of trail cameras and gates and that it is fundamentally about ensuring public safety and to try and avoid any possible risk to trail users.

Steve K reported that the CRCA is severing a small area of land under the train trestle in Yarker which is essentially a small piece of the neighbour's yard and driveway. The township meeting is on May 4th to deal with the severance and all costs associated with the severance will be taken care of by the neighbour.

Steve K also reported on the ongoing plans by the Township of South Frontenac to link at the trail between Colebrook & Wilton Rds at the 5 corners in Harrowsmith. A new street would be placed roughly where the trail currently is and the trail shifted over to accommodate this. The Township would pay all costs associated with this and the report is open until April 28th for comment. Ross Sutherland pointed out his feeling that the CRCA should continue to own the trail in whatever new route and form it takes passing through Harrowsmith. Regarding the timeline for the project Steve said that they want to have the plans complete this year and the project done by midway through 2017.

7. Next meeting: April 28th at the CRCA boardroom

Final comments.....

Paul Rappell commented on the vast amount of people at the Bike Show in Toronto and suggested we form a coalition with complimentary groups on the area to lobby the City Of Kingston to support a booth for a few organizations to promote biking routes in the area.

Robert Charest and Rich Ludlow both commented on the amount of ATVs on the rail in their area and the need for rocks and posts around gates to discourage most of that traffic.

Pat said he and Jason were doing a drive through his section of trail in the next week.

Doug G reminded all that the plans are to meet in Yarker in May in Chaffey's Lock in June.

Motion to Adjourn by Paul Rappell at 8:45.

Minutes prepared by Graeme McDonald, CTMB Secretary.