



CATARAQUI TRAIL MANAGEMENT BOARD

MINUTES

From the meeting held at 7:00 pm on Thurs June 23rd, 2016 at the CRCA Boardroom.

Members present: Doug Good (Chair), Bob Cavanagh (Treasurer), Graeme McDonald (Secretary), Doug Davison, Linda Carr, Ross Sutherland, Jeff Holtz, Rich Ludlow, Pat McNamee, Jeremy Statham, Robert Charest, Kent Mainse, Paul Rappell, Dawn Quinn,

CRCA Staff present: Steve Knechtel, Tom Beaubiah

Regrets: Tina-Marie Gourley, Jim Hase (Vice Chair), Claire Gunnewiek, Allen Brown, Doug Weese, Don Coulter,

1. **Meeting was called to order at 7PM** by the Chair, Doug Good.
2. **Introduction of CTMB members, CRCA staff .**
3. **Approval of agenda. Motion to approve agenda by Paul Rappell, seconded by Doug Davison – Motion carried.**
4. **There was no declaration of conflict of interest.**
5. **Motion to approve minutes from May 26th by Pat McNamee, seconded by Rich Ludlow – Motion carried.**
6. **Delegation**

Anne-Marie Forcier made a presentation on behalf of the Chaffey's Lock And Area Heritage Society regarding signage on and around the trail to benefit both the community & The Cat Trail. (Please see attached PDF for the full proposal.) After the presentation, the Chair proposed that because the CTMB doesn't meet until August, a sub-committee (to include The Chair, The Treasurer & CRCA GM) be appointed to work with the Chaffey's Lock Heritage Committee on the first phase of the signage plan with the authority to spend up to \$1000. **The same was moved by Paul Rappell, seconded by Pat McNamee – Motion carried.**
7. **Report of Committees**
 - Executive Committee** had not met.
 - Finance Committee.**

SER for month of May was presented by Bob Cavanagh. **Motion to accept the Financial Report by Doug D and seconded by Ross S – Motion carried.**
 - MMP Committee**
 - Trail Development and Maintenance Committee (CTDC).**

Updates on cutting along the trail fringe in the west end of the trail from Doug D who also mentioned that L&G County were having a meeting about strategies to deal with invasive/toxic plants.

A recommendation was made by Steve K that the OFSC grants coming up be targeted towards the following projects:

L&A: Decking for Chaffey's Lock Bridge

L&G: Culverts in section 2

Pat M moved the same, seconded by Kent M that the applications be made with those projects in mind with the respective snowmobile clubs. – Motion carried

Steve K then reported that there will be a 2nd round of applications for the Canada 150th grant and asked for approval to write a grant for building up the low areas through the Rideau Lakes. Steve asked for approval and for a dollar figure to include in the grant (requires matching funds). Doug G suggested \$50K.

Ross S moved that the CTMB approve the the go ahead for the CTMB to apply for the 2nd round of the Canada 150th targeting the build up of low lying areas in Rideau Lakes with a request for \$50K. Seconded by Linda C – Motion carried.

8. CRCA Report

CRCA biologist Tom Beaubiah reported on the motorized vehicle policy. Motorized vehicles are not to be used on the Cat Trail with the exemption of emergency vehicles, recognized volunteer maintenance vehicles and E-bikes. The CRCA now has a formal policy on motorized vehicles on CRCA land that includes E-bikes.

Tom B carried on to discuss surveillance, privacy and protection policy. The policy is currently shelved while the legalities are being explored. CRCA will develop a policy and advise the CTMB asap.

Steve K outlined the recommendation from the CRCA to change the composition of the CRCA from 26 to 20 members. A handout was also attached detailing the positions to be dropped. The CRCA is looking for confirmation of this recommendation by the CRCA by the fall so that the new numbers are in place for the next round of CTMB appointments for 2017-2018.

9. Round Table

Linda C suggested the next newsletter should include photos and details of the work done to Smiths Falls last year.

Graeme M gave a vote of thanks to Dieter E for all the tree removal after the last windstorm.

Doug D mentioned that trees from the trail were down on private property in Newburgh. Tom B stated that the CRCA had been contacted and were dealing with it.

Doug G gave a vote of thanks again to the snowmobile club for the dinner and use of the clubhouse for the May meeting.

10. Next meeting: 7PM Aug 11, 2016 at the CRCA Boardroom

Motion to Adjourn by Paul Rappell at 8:28.

Minutes prepared by Graeme McDonald, CTMB Secretary.



SIGNAGE PROPOSAL

CATARAQUI TRAIL - CHAFFEY'S LOCK SECTION

From: Chaffey's Lock & Area Heritage Society, Anne-Marie Forcier, Marketing Committee Chair

Presented to: Cataraqi Trail Management Board, Chair Doug Good

Date: May 26, 2016

BACKGROUND & RATIONALE

Signage and wayfinding are the best ways to inform travelers on the trail and connect them to the communities it crosses enhancing a greater sense of ownership for Chaffey's Lock and the potential to increase visitation and economic impact.

PROPOSAL

The Chaffey's Lock Heritage Society is expressing its interest in the development of signage along the Cataraqi Trail in the Chaffey's Lock section. We envision several different signs as part of a Signage Plan that will be completed in phases.

Phase 1 – Directional signage (in place for Summer 2016)

- A) Several small trail signs directing visitors from Chaffey's Locks to the 5 Cataraqi Trail Access points.
- B) Several small Chaffey's Lock signs directing visitors from the Cat Trail to Chaffey's Lock.
- C) 2-4 Cataraqi Trail signs identifying the trail as it crosses the Iron Bridge at Chaffey's Lock from the water for boaters & paddlers.

Phase 2 – Community profile Signs (1 in 2016 + 1 in 2017)

Cat Trail Map	Chaffey's Lock Map	Chaffey's Lock businesses & attractions
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FINANCIAL IMPLICATIONS

The Chaffey's Lock Heritage Society is requesting assistance from the Cataraqi Trail for a portion (50%) of the signage production expenses. We will provide a full budget with signage production quotes and will submit proposed designs and sign locations for approval by the Cataraqi Trail Management Board.

KEY CONTACTS

Chaffey's Lock Heritage Society

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