



# CATARAQUI TRAIL MANAGEMENT BOARD

## MINUTES

**From the meeting held at the CRCA Boardroom, 7:00 pm on Thurs Aug 11th, 2016.**

**Members present:** Doug Good (Chair), Jim Hase (Vice Chair), Bob Cavanagh (Treasurer), Graeme McDonald (Secretary), Doug Davison, Linda Carr, Pat McNamee, Jeremy Statham, Don Coulter, Kent Mainse, Paul Rappell, Doug Weese, Robert Charest

**CRCA Staff present:** Steve Knechtel, Tom Beaubiah

**Regrets:** Tina-Marie Gourley, Claire Gunnewiek, Ross Sutherland, Jeff Holtz, Rich Ludlow, Dawn Quinn, Allen Brown.

- 1. Meeting was called to order at 7:00 PM by the Chair, Doug Good.**
- 2. Introduction of CTMB members, CRCA staff .**
- 3. Approval of agenda.**  
**Motion to approve agenda as amended by Pat McNamee, seconded by Doug Davison – Motion carried.**
- 4. There was no declaration of conflict of interest.**
- 5. Approval of minutes from the June meeting was deferred.**
- 6. Report of Committees**  
**-Executive Committee had not met.**

**-Finance Committee.**

SER for month of June was presented by Bob Cavanagh. **Motion to accept the Financial Report by Bob Cavanagh and seconded by Kent Mainse – Motion carried.**

**-Communications**

Bob added a section for “Trail Alerts” and “E-Bikes” to the website. Graeme McDonald stated that he had arranged for an article on the Cat Trail with Jan Murphy, the editor of the news & features section of The Whig Standard to highlight our projects and advertise the Bike or Hike and Opinicon fundraisers. **Steve K volunteered to call Jan Murphy to do the interview.**

**-MMP Committee**

**Opinicon Fundraiser (Sept 30)**

Linda C stated that everything is good to go for the fundraiser dinner. Steve K stated there would be tickets printed and also online tix for sale. Doug G also reminded all that we require several quality items for the silent auction.

**Bike or Hike (Aug 20 at The L&A Ridge Runners Clubhouse, Yarker)**

Graeme M reported that the food items had been procured for the BBQ from Country Traditions (Napanee) and McCormick’s Country Store (Camden East). Don Coulter has created signs to mark the portion of the trail undergoing resurfacing west of Harrowsmith and Graeme will post the same

on FB. Several notifications for the event have been placed on social media tagging numerous organizations including municipalities, counties, businesses and the L&A Geocachers who are having an event on the same day. Plans are to arrive for 10 AM to prepare the clubhouse and set up for the BBQ running from Noon to 2PM . Bob C reported that he will also be prepared to accept credit and debit cards for donations.

### **Summer Newsletter**

**Graeme M said he would send a newsletter** after the Bike or Hike event to recap it and promote the Opinicon event. He asked everyone to please take new photos for the newsletter. **Steve K said he would send Graeme a Photo Permission form to circulate to the CTMB.**

### **-Trail Development and Maintenance Committee (CTDC).**

Steve K stated that the CRCA has had an engineer produce a report on the Chaffey's Lock Bridge and will have quotes within in a week to be able to complete OFSC grant applications. Steve K also reported that a second round of the Canada 150<sup>th</sup> grants had been opened and the CRCA has applied for fund to resurface the 3 sections on the east end of the trail. If this second round application is successful, the CTMB will need to come up with matching funds.

Kent Mainse then reported that due to a misunderstanding with deadlines, we had missed the window for the Tourism grants through the OFSC. Kent further reported that very few grant applications had been submitted to the OFSC and, because of this, there might be the possibility of a second round of applications. Steve K asked Kent M and Jeff H to both reach out to the OFSC to explain the situation and ask for a 2 week extension to be able to get the quotes in and submit the completed applications.

Doug Davison and Don Coulter both restated their position that in all likelihood the structural integrity of the old train bridges will still be solid and that no more work than necessary to the decking be undertaken.

## **7. New or unfinished Business**

### **CTMB Composition**

Graeme McDonald moved that the CTMB composition recommendations from the CRCA be confirmed by the CTMB and returned to the CRCA for formal adoption. If adopted, these changes to the CTMB positions to be reflected in The Cataraqi Trail Master Plan. Motion was seconded by Bob Cavanagh - **Motion carried.**

### **Rogues Hollow (Newburgh) Renewal Committee proposal**

A proposal was received from a community group in Newburgh with an interest in revitalizing the area around that trail going through the village of Newburgh. Doug D reported that the same group had made a presentation to Stone Mills council the week before and that he was confident they would do a good job. He also stated that council (Stone Mills) told the renewal committee that they would support the project if the Cat Trail is in agreement. **Doug D made a motion to recommend acceptance of the plan in principle to the CRCA, which was seconded by Pat M. A condition was added to the motion, to be included in the letter of "acceptance in principle", that the trail must stay intact with regards to its current borders. – Motion carried.**

**8. Round Table**

Doug G stated that the counties are chatting about trails and that Steve K is trying to arrange meetings to develop a shared trail strategy. We need to develop and achieve standards for trail surfacing and maintenance in short order which requires a great deal of money still to be raised.

Doug G also announced that Steve Knechtel has tendered his resignation and will be leaving the CRCA this fall. Thanks and appreciation were expressed by The Chair and members of the CTMB for the many years of leadership, stewardship and counsel that Steve has provided both the CRCA and the CTMB.

**9. Next meeting: Thursday, Sept 21<sup>st</sup> at CRCA Boardroom.**

**Motion to Adjourn by Graeme McDonald at 8:35.**

**Minutes prepared by Graeme McDonald, CTMB Secretary.**